

**Dombivli Shikshan Prasarak Mandal's**  
**K.V. Pendharkar College of Arts, Science and Commerce**

**Date: 15<sup>th</sup> June, 2020**

**NOTICE**

**IQAC**

A meeting of Internal Quality Assurance Cell members is arranged on Thursday i.e. 18<sup>th</sup> June, 2020 at 11.30 a.m. on Zoom platform. All the members are requested to attend the same.

**Agenda of the meeting:**

- 1) To review and confirm the minutes of the last meeting.
- 2) Virtual Teaching-Learning
- 3) Collaboration with Technoserve
- 4) Motivation to departments
- 5) Any other relevant issue.

  
IQAC

Coordinator

B.T. Shirsath

  
I/C PRINCIPAL

Dr. S. S. Mahajan

# **Dombivli Shikshan Prasarak Mandal's**

## **K.V. Pendharkar College, Dombivli (E)**

### **Minutes of the IQAC meeting held on 18<sup>th</sup> June, 2020**

Venue: Zoom Platform

Time: 11.30 a.m.

#### **Agenda of the meeting:**

- 1) To review and confirm the minutes of the last meeting.
- 2) Virtual Teaching-Learning
- 3) Collaboration with Technoserve.
- 4) Motivation to departments
- 5) Any other relevant issue.

#### **Members Present:**

<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Designation</b>
1.	<b>I/C Principal Dr. S.S.Mahajan</b>	<b>Chairperson</b>
2.	<b>C.A. Mr. Ravindra Bambardekar</b>	<b>Management Representative</b>
3.	<b>Mr. Vinayak Dalvie</b>	<b>Expert on Quality Management</b>
4.	<b>Sr. Vice-Principal Mr. K.P. Phalak</b>	<b>Teacher Representative</b>
5.	<b>Vice-Principal Mr. B.T. Shirsath</b>	<b>Coordinator (Member Secretary)</b>
6.	<b>Dr B.T. Mukherjee</b>	<b>Teacher Representative</b>
7.	<b>Mr. Sanjay Abhyankar</b>	<b>Teacher Representative</b>
8.	<b>Dr. Abhijit Sahasrabudhe</b>	<b>Teacher Representative</b>
9.	<b>Mr. G. B. Sangle</b>	<b>Teacher Representative</b>
10.	<b>Mr. D. T. Pagare</b>	<b>Teacher Representative</b>
11.	<b>Dr. K.R. Jagdeo</b>	<b>Teacher Representative</b>

12.	Mr. Vinay Petkar	<b>Expert from industry</b>
13.	Ms. Rosemary Thomas (T.Y.B.Com)	<b>Student Representative</b>

**Leave of Absence was granted to the following member:**

- 1) Ms. Neha Narkar- Nominee from local society
- 2) C.A. Darshan Bhavsar- Alumni Representative

The Meeting was chaired by the I/C Principal Dr. S.S. Mahajan

At the Outset of the meeting IQAC Coordinator Mr. B.T. Shirsath welcomed the Chairperson of the meeting, I/C Principal Dr. S.S. Mahajan and all the members of Internal Quality Assurance Cell of the College, then Coordinator briefed all the present members about the agenda of the meeting.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 1:** To review and confirm the minutes of the last meeting

The IQAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.

**Agenda Item 2:** Virtual Teaching-Learning

Resolution (A): Views of the teaching staff on virtual teaching learning to be understood.

Resolution (B): Ms. Ashwini Patil & Dr. Seema Agashe will conduct a crash course of 02 days for staff to introduce them about various e-learning platforms and after crash course detailed training on Google Classroom, Microsoft Teams & Zoom platforms will be given to interested staff members

Resolution (C): Dr. Kavita Kamath will orient Science faculty on virtual labs.

Resolution (D): IQAC will conduct Students' Survey on Internet accessibility and must categorize the students into following categories:

Resolution (E): IQAC on the basis suggestions given by Staff and findings of Students' Survey must issue comprehensive guidelines to the teaching staff about virtual teaching-learning & evaluation in prevailing pandemic.

- A. Students with full internet access
- B. Students with limited internet access
- C. Students with no internet access

Proposed by: Mr. Vinayak Dalvie

Seconded by: Mr. K.P. Phalak

**Agenda Item 3: Collaboration with Technoserve**

Resolution: Collaboration with Technoserve to be continued to provide pre placement training to third year students.

Proposed by: CA Ravindra Bambardekar

Seconded by: Dr. B. T. Mukherjee

**Agenda Item 4: Motivation to departments**

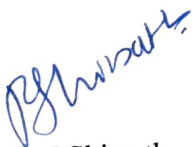
Resolution: Based on the internal audit report, marking scheme to be design to Award & Recognize Best performing department of the year from aided & self-financed section.

Proposed by: Mr. B. T. Shirsath

Seconded by: Dr. S. S. Mahajan

Besides above points no other relevant issues were discussed.

The vote of thanks was proposed by the coordinator.



B.T. Shirsath

IQAC Coordinator



Dr. S. S. Mahajan

I/C Principal

## Compliance Report

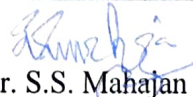
In order to implement the resolutions made in the IQAC meeting, which was held on 18<sup>th</sup> June, 2020, following efforts were taken.

Sr.No.	Resolution	Compliance/Action Taken
1.	Views of the teaching staff on virtual teaching learning to be understood.	Staff Meeting conducted on 25 <sup>th</sup> June, 2020 to understand the views of Teaching staff on virtual teaching learning.
2.	Ms. Ashwini Patil & Dr. Seema Agashe will conduct a crash course of 02 days for staff to introduce them about various e-learning platforms and after crash course detailed training on Google Classroom, Microsoft Teams & Zoom platforms will be given to interested staff members.	Three Days Crash Course in <b>"Tools &amp; Techniques for Virtual Teaching-Learning &amp; Evaluation"</b> was organized by IQAC of the College from 29 <sup>th</sup> June to 01 <sup>st</sup> July, 2020.
3.	Dr. Kavita Kamath will orient Science faculty on virtual labs.	On 3 <sup>rd</sup> Day of the Course Dr. Kavita Kamath oriented Science faculty members about <b>"Virtual Labs"</b>
4.	IQAC will conduct Students' Survey on Internet accessibility and must categorize the students into following categories: A. Students with full internet access B. Students with limited internet access C. Students with no internet access	Students' Survey on Internet Accessibility was conducted by IQAC of the College on 29 <sup>th</sup> & 30 <sup>th</sup> June, 2020. Total 1715 students responded in the Survey.
5.	IQAC on the basis suggestions given by Staff, Shri V.V. Dalvie and findings of Students' Survey must issue comprehensive guidelines to the teaching staff about virtual teaching-learning & evaluation in prevailing pandemic.	An Institutional Policy on virtual Teaching-learning & Evaluation prepared.
6.	Collaboration with Technoserve to be continued to provide pre placement training to third year students.	Collaboration with Technoserve continued by signing an MoU to provide pre placement training to third year students.
7.	Marking scheme to be design to Award & Recognize Best performing department of the year from aided & self-financed section.	Marking scheme designed to Award & Recognize Best performing department of the year from aided & self-financed section.



B. T. Shirsath

IQAC Coordinator



Dr. S.S. Mahajan

I/C Principal



**Dombivli Shikshan Prasarak Mandal's**

**K.V. Pendharkar College of Arts, Science and Commerce**

**Date: 26<sup>th</sup> October, 2020**

**NOTICE**

**IQAC**

A meeting of Internal Quality Assurance Cell members is arranged on Thursday i.e. 29<sup>th</sup> October, 2020 at 11.30 a.m.in IQAC room. All the members are requested to attend the same.

**Agenda of the meeting:**

- 1) To review and confirm the minutes of the last meeting.
- 2) Promoting innovationamong the staff & students
- 3) Internal Academic Audit of all the Departments of the College
- 4) Arranging External Academic Audit of the Institution
- 5) Any other relevant issue.

  
IQAC

Coordinator

B.T.Shirsath



I/C PRINCIPAL

Dr.S.S.Mahajan

# **Dombivli Shikshan Prasarak Mandal's**

## **K.V. Pendharkar College, Dombivli (E)**

### **Minutes of the IQAC meeting held on 29<sup>th</sup> October, 2020**

Venue: Zoom Platform

Time: 11.30 a.m.

#### **Agenda of the meeting:**

- 1) To review and confirm the minutes of the last meeting.
- 2) Promoting innovation among the staff & students
- 3) Internal Academic Audit of all the Departments of the College
- 4) Arranging External Academic Audit of the Institution
- 5) Any other relevant issue

#### **Members Present:**

<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Designation</b>
1	<b>I/C Principal Dr. S.S.Mahajan</b>	<b>Chairperson</b>
2	<b>C.A. Mr. Ravindra Bambardekar</b>	<b>Management Representative</b>
3	<b>Mr. Vinayak Dalvie</b>	<b>Expert on Quality Management</b>
4	<b>Sr. Vice-Principal Mr. K.P. Phalak</b>	<b>Teacher Representative</b>
5	<b>Vice-Principal Mr. B.T. Shirsath</b>	<b>Coordinator (Member Secretary)</b>
6	<b>Dr B.T. Mukherjee</b>	<b>Teacher Representative</b>
7	<b>Mr. Sanjay Abhyankar</b>	<b>Teacher Representative</b>
8	<b>Dr.Abhijit Sahasrabudhe</b>	<b>Teacher Representative</b>
9	<b>Mr. G. B. Sangle</b>	<b>Teacher Representative</b>
10	<b>Mr. D. T. Pagare</b>	<b>Teacher Representative</b>
11	<b>Dr. K.R. Jagdeo</b>	<b>Teacher Representative</b>
12	<b>Ms. Neha Narkar</b>	<b>Nominee from local society</b>
13	<b>C.A. Darshan Bhavsar</b>	<b>Alumni Representative</b>

**Leave of Absence was granted to the following member:**

- 1) Mr. Vinay Petkar- **Expert from industry**
- 2) Ms. Rosemary Thomas (T.Y.B.Com)**Student Representative**

The Meeting was chaired by the I/C Principal Dr. S.S. Mahajan

At the Outset of the meeting IQAC Coordinator Mr. B.T. Shirsath welcomed the Chairperson of the meeting, I/C Principal Dr.S.S.Mahajan and all the members of Internal Quality Assurance Cell of the College, then Coordinator briefed all the present members about the agenda of the meeting.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 1:** To review and confirm the minutes of the last meeting

The IQAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.

**Agenda Item 2:** Promoting innovationamong the staff & students.

Resolution: KVP Innovation & Start up Cell to be set up under the leadership Dr. Rupali Surose the recipient of Young Scientist Award

Proposed by: Mr. Vinayak Dalvie

Seconded by: Mr. K.P. Phalak

**Agenda Item 3:**Internal Academic Audit of all the Departments of the College

Resolution:Internal Academic Audit of all the Departments of the College to be carried out in the month of November, 2020.

Proposed by: CA Ravindra Bambardekar

Seconded by:Dr. B.T. Mukherjee

**Agenda Item 4:**Arranging External Academic Audit of the Institution

Resolution: Dr. Abhay Pethe, Dr. A.D.Vanjari & Dr.Aparna Saraf to be invited as resource persons for the External Academic Audit of the Institution to be carried in the month of January,2021.



Proposed by: Mr. B.T. Shirsath

Seconded by: Dr. S.S. Mahajan

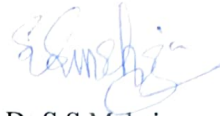
Besides above points no other relevant issues were discussed.

The vote of thanks was proposed by the coordinator.



B.T. Shirsath

IQAC Coordinator



Dr. S.S. Mahajan

I/C Principal

## Compliance Report

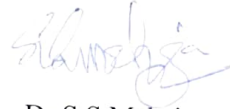
In order to implement the resolutions made in the IQAC meeting, which was held on 29<sup>th</sup> October, 2020, following efforts were taken.

Sr.No.	Resolution	Compliance/Action Taken
1.	KVP Innovation & Start up Cell to be set up under the leadership Dr. Rupali Surose the recipient of Young Scientist Award	KVP Innovation & Start up Cell set up under the leadership Dr. Rupali Surose.
2.	Internal Academic Audit of all the Departments of the College to be carried out in the month of November, 2020.	Internal Academic Audit of all the Departments of the College was carried between 09 <sup>th</sup> to 11 <sup>th</sup> November, 2020
3.	Dr. Abhay Pethe, Dr. A.D.Vanjari & Dr. Aparna Saraf to be invited as resource persons for the External Academic Audit of the Institution to be carried in the month of January, 2021.	Dr. Abhay Pethe, Dr. A.D.Vanjari & Dr. Aparna Saraf executed the External Academic Audit of the Institution on 07 <sup>th</sup> January, 2021.



B.T. Shirsath

IQAC Coordinator



Dr. S.S. Mahajan

I/C Principal

**Dombivli Shikshan Prasarak Mandal's  
K.V. Pendharkar College (Autonomous), Dombivli (E)**

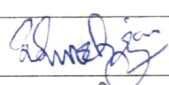








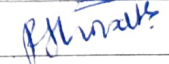
**Minutes of the IQAC meeting held on 22<sup>nd</sup> April, 2021.**

**Venue: Zoom Platform**

**Time: 4.00 p.m.**

**Agenda of the meeting:**

- 1) To review and confirm the minutes of the last meeting.
- 2) Action taken report for the last meeting
- 3) To review the proposals of Certificate/Diploma courses/ new academic programs
- 4) To approve the Student's Satisfaction Survey form
- 5) To approve the Teacher's Evaluation Form
- 6) Initiative under KVP Capability development and enhancement programme for the students
- 7) Workshop under Capacity Building Programme for the Non teaching and support staff
- 8) Research Promotion Policy
- 9) Centralized Data Management System
- 10) Plan for preparing reports and applying DBT- Star, DST-FIST, College with Potential for Excellence, Participation in Best College Award and NRF (National Institutional Ranking Framework)
- 11) Formation of sub committees for the introduction of new academic programmes
- 12) Defining the Minimum Norms for the appointment of HOD's on rotation basis
- 13) Any other relevant and important issue.

Members Present			Signature
1	Chairperson	I/C Principal Dr. S. S. Mahajan	
2	Senior Administrative officers	i) Mr. Vinayak Dalvie Expert on Quality Management & Former Joint Secretary to Governor of Maharashtra	Present for the meeting.
		ii) Ms. Kavita Parab Public Relation & Liaison officer of Dombivli Shikshan Prasarak Mandal	
3	Teacher Representatives	i) Sr. Vice Principal Mr. K. P. Phalak	
		ii) Vice Principal Ms. Ashwini Bagkar (Secretary, Academic Council)	
		iii) Mr. S. J. Abhyankar	
		iv) Mr. G. B. Sangle	
		v) Mr. D.T. Pagare	
		vi) Dr. A.V.Sahasrabudhe	
4	Student representative	Ms. Rosemary Thomas (T.Y.B.Com)	
5	Coordinator	Vice Principal Mr. B.T. Shirsath	

**Leave of Absence was granted to the following member:**

- 1) C.A. Mr. Ravindra Bambardekar- **Member from the Management**
- 2) Mr. Vinay Petkar- **Expert from industry**
- 3) Dr. B.T.Mukherjee and Dr. K. R. Jagdeo- **Teacher Representatives**
- 4) Ms. Neha Narkar- **Nominee from the local society**
- 5) C.A. Mr. Darshan Bhavsar- **Alumni Representative**

The Meeting was chaired by the I/C Principal Dr. S.S. Mahajan

At the Outset of the meeting IQAC Coordinator Mr. B.T. Shirsath welcomed the Chairperson of the meeting, I/C Principal Dr. S.S.Mahajan, Expert on Quality Management Mr.Vinayak Dalvie and all the members of Internal Quality Assurance Cell of the College. IQAC Coordinator then briefed all the members about agenda of the meeting. IQAC members, after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 1:** To review and confirm the minutes of the last meeting.

The IQAC coordinator read minutes of earlier meeting. Mr. Vinayak Dalvie, Expert of Quality Management showed his Vote of dissent for following points

1. Not organizing IQAC meetings in a Structured Manner
2. Not fulfilling the mandatory requirement of conducting minimum three IQAC meetings in a academic year.
3. Person from the Industry as well as Student's representative were not present for previous meeting.
4. No attendance was recorded for the previous meeting

At the end, Mr. B.T. Shirsath, IQAC Coordinator assured everyone that henceforth all the meetings will be conducted as per the norms laid down by the NAAC.

Proposed by: Mr. K. P. Phalak

Seconded by: Dr. S. S. Mahajan

**Agenda Item 2:** Action Taken Report for the last meeting

IQAC Coordinator read out ATR for the last meeting. Out of four points, first three were unanimously accepted by all the committee members and fourth point was rejected.

Resolution: Mock Drill of Expert Committee for Autonomy was conducted by the Management of the college and it has to be removed from the Action Taken Report.

Proposed by: Mr. K. P. Phalak

Seconded by: Ms. Ashwini Bagkar

**Agenda Item 3:** To review the proposals of Certificate/Diploma courses/New academic Programs.

Resolution: Following Certificate/Short term courses/Academic Programs to be recommended for the approval in the upcoming Meeting of Academic Council.

1. Faculty of Commerce
  - a. Dept. of Accountancy: Certificate Course in Investment & Portfolio Management
  - b. Dept. of Commerce: Certificate Course in Digital Start up
  - c. Dept. of A&F: Certificate Course in filing of GST returns
2. Faculty of Science



- a. Dept. of Biotechnology: Certificate course in Molecular Biology
- b. Dept. of IT: Certificate Course in Machine Learning with Python
- c. Dept. of Zoology: Certificate course in Apiculture
- d. Dept. of Biotechnology: The certificate course of STP to be continued which is already started with the approval of management.

### 3. Faculty of Arts

- a. Dept. of Geography: Short term skill development course on GPS
- b. Dept. of Psychology: Short term course in Life Skills Development
- c. Dept of History: Certificate course in Travel and Tourism
- d. Dept. of Economics: Certificate Course in Use of Statistics in Data Analysis and Creative Writings.

### New Academic Programs

1. M.Sc. (CS).
2. Capital Market (SEBI)
3. B.VOC. (UGC) Digital Marketing & E-Commerce
4. FC in NCC

Proposed by: Ms. Ashwini Bagkar

Seconded by: Mr. S.J.Abhyankar

### **Agenda Item 4:** To approve Student's Satisfaction Survey Form

Resolution: It was resolved to approve Students' Satisfaction Survey form without any further changes.

Proposed by: Mr. Vinayak Dalvie

Seconded by: Ms. Ashwini Bagkar

### **Agenda Item 5:** To approve the Teachers' Evaluation Form.

Prof. B.T. Shirsath explained the concept of Teacher's Evaluation Survey and kept in front of the committee for approval. Mr. Vinayak Dalvie Sir showed his Vote of dissent emphasizing that it should have been circulated to all committee members prior to the meeting. Some other members had the same opinion.

Resolution: A sub-committee to be formed under Sr. Vice-Principal Mr. K. P. Phalak to finalize the said form on priority basis.

Proposed by: Mr. Vinayak Dalvie

Seconded by: Mr. G.B.Sangle

### **Agenda Item 6:** Initiative under KVP Capability development & enhancement Programme for the students.

Resolution: It was resolved to request the Management to develop sports academy and Centre for performing art, which would not only provide an umbrella to the students studying in various institutions conducted by DSPM but it will also help in incorporating add on credits or options for traditional courses under the various programmes of KVPC in future, apart from being Social responsibility activity of Dombivli Shikshan Prasarak Mandal, While guidance center for competitive exam may become functional from academic year 2021-22. It is recommended to consider The English lab, Commerce lab, Centre for foreign language courses, Yoga center.

Proposed by: Mr. Vinayak Dalvie

Seconded by: Mr. K. P. Phalak



**Agenda Item 7: Workshop under Capacity Building Programme for the Non-teaching & Support staff.**

IQAC Coordinator suggested some themes for the Workshop to be arranged for non-teaching and support staff under capacity building programme.

Resolution: Following two workshops to be organized for non-teaching and support staff in the academic year 2021-22.

1. Document control & Record Management
2. Laboratory Safety & First Aid

Proposed by: Ms. Ashwini Bagkar

Seconded by: Mr. G.B. Sangle

**Agenda Item 8: Research Promotion Policy.**

Resolution: College Research Promotion Committee Incharge Dr. B. T. Mukherjee and other members Dr. K.R.Jagdeo and Dr. Ajaykumar Lokhande are absent (due to COVID-19) hence it is decided to take this point in the next IQAC meeting.

Proposed by: Dr. S. S. Mahajan

Seconded by: Dr. A.V. Sahasrabudhe

**Agenda Item 9: Centralized Data Management System.**

IQAC Coordinator emphasized the need of having Centralized Data Management System and requested members to form a committee to look after the same.

Resolution: A committee of following teachers will design and look after the data management system of the College.

Ms. Sangeeta Hirlekar

Dr. Sumeeta Kalekar

Ms. Megha Patil

Ms. Ashwini Ravi

Ms. Pramila Yadav

Proposed by: Ms. Ashwini Bagkar

Seconded by: Mr. D.T. Pagare

**Agenda Item 10: Plan for preparing reports and applying for DBT-Star, DST-Fist, College with Potential for Excellence, Participation in Best College Award & NIRF (National Institutional Ranking Framework).**

Resolution: It is decided that during the academic year 2021-22 college will apply for DBT-STAR scheme for which a committee was finalized under the leadership of Dr. B.T. Mukherjee. Other members of the committee are Dr. S.S. Mahajan, Dr. K.R. Jagdeo, Dr. A.V. Sahasrabudhe, Dr. Kavita Kamat, Ms. Rupali Patil and

For NIRF application, responsibility was given to Mr. B.T. Shirsath, Vice Principal and IQAC Coordinator

Proposed by: Mr. Vinayak Dalvie

Seconded by: Dr. S. S. Mahajan

**Agenda Item 11:** Formation of sub-committees for the introduction of new academic programs.

Resolution: Responsibility of introducing new academic programs in academic year 2021-22 to be given to the following staff.

1. M.Sc. in CS –Ms. Ashwini Ravi
2. Capital Market (SEBI) - Ms. Ashwini Bagkar
3. B.VOC. (UGC)-Digital Marketing & E-Commerce: Mr.B.T.Shirsath
4. FC in NCC- Dr. Varsha Narwade

Proposed by: Mr. Vinayak Dalvie

Seconded by: Mr.K.P.Phalak

**Agenda Item 12:** Defining the minimum norms for appointments of HODs on rotation basis.

Mr. G. B. Sangle suggested that this topic is under the jurisdiction of the Management so request the management to consider this point. Other committee members had the same opinion

Resolution: In order to facilitate advancement in the subject by inducting new directions and thoughts, it was suggested to Academic Council to consider recommending this to the Management to consider the rotation of Headship with suitable norms.

Proposed by: Mr. G.B.Sangle

Seconded by: Mr. D.T.Pagare

Besides above points no other point was discussed, meeting was concluded at 07.05 p.m.

I/C Principal Dr.S.S.Mahajan proposed formal vote of thanks at the end of the meeting.



B.T.Shirsath  
IQAC Coordinator



Dr.S.S.Mahajan  
I/C Principal

## Action Taken/Compliance Report

Compliance Report In order to implement the resolutions made in the IQAC meeting, which was held on 22<sup>nd</sup> April, 2021 following efforts were taken.

Agenda Item No.	Resolution	Action Taken/Compliance
02	Mock Drill of Expert Committee for Autonomy was conducted by the Management of the college and it has to be removed from the Action Taken Report.	Point pertaining to Mock drill has been removed from the action taken report of the IQAC's meeting held on 26 <sup>th</sup> October, 2020.
03	<p>Following Certificate/Short term courses/Academic Programs to be recommended for the approval in the upcoming Meeting of Academic Council.</p> <ol style="list-style-type: none"> <li>1. Faculty of Commerce                             <ol style="list-style-type: none"> <li>a. Dept. of Accountancy: Certificate Course in Investment &amp; Portfolio Management</li> <li>b. Dept. of Commerce: Certificate Course in Digital Start up</li> <li>c. Dept. of A&amp;F: Certificate Course in filing of GST returns</li> </ol> </li> <li>2. Faculty of Science                             <ol style="list-style-type: none"> <li>a. Dept. of Biotechnology: Certificate course in Molecular Biology</li> <li>b. Dept. of IT: Certificate Course in Machine Learning with Python</li> <li>c. Dept. of Zoology: Certificate course in Apiculture</li> <li>d. Dept. of Biotechnology: The certificate course of STP to be continued which is already started with the approval of management.</li> </ol> </li> </ol>	<p>Recommendation forwarded to the Academic Council on 24<sup>th</sup> April, 2021.</p> <p>Except Short term skill development course on GPS proposed by Department of Geography rest all the certificate courses are approved by respective BoS and Academic Council.</p> <p>In new academic programs except Capital Market (SEBI) all other proposed programs are approved by respective BoS and Academic Council.</p>

	<p>3. Faculty of Arts</p> <p>a. Dept. of Geography: Short term skill development course on GPS</p> <p>b. Dept of History: Certificate course in Travel and Tourism</p> <p>c. Dept. of Economics: Certificate Course in Use of Statistics in Data Analysis and Creative Writings.</p> <p>New Academic Programs</p> <p>1. M.Sc.(CS)</p> <p>2. Capital Market (SEBI)</p> <p>3.B.Voc.(UGC) Digital Marketing/E-Commerce</p> <p>4. FC in NCC</p>	
04	It was resolved to approve Students' Satisfaction Survey form without any further changes	Form approved by IQAC was used to measure the satisfaction level 2314 UG & PG Students for the academic year 2020-21.
05	A sub-committee to be formed under Sr. Vice-Principal Mr. K. P. Phalak to finalize the said form on priority basis.	<p>A Committee of following members formed by Sr. Vice-Principal Mr. K.P.Phalak finalized the Teachers' evaluation form:</p> <p>1.Mr.G.B.Sangle</p> <p>2.Mr. D.T.Pagare</p> <p>3.Dr. Abhijit Sahasrabudhe</p> <p>Form approved with some changes, subsequently used for evaluating the teachers teaching to UG &amp; PG classes.</p>
06	It was resolved to request the Management to develop sports academy and Centre for performing art, which would not only provide an umbrella to the students studying in various institutions conducted by DSPM but it will also help in incorporating add on credits or options for traditional courses under the	Recommendation has been sent to the Governing council on 24 <sup>th</sup> April, 2021.




	<p>various programs of KVPC in future, apart from being Social responsibility activity of Dombivli Shikshan Prasarak Mandal, While guidance center for competitive exam may become functional from academic year 2021-22. It is recommended to consider The English lab, Commerce lab, Centre for foreign language courses, Yoga center.</p>	
07	<p>Following two workshops to be organized for non-teaching and support staff in the academic year 2021-22.</p> <ol style="list-style-type: none"> <li>1. Document control &amp; Record Management</li> <li>2. Laboratory Safety &amp; First Aid</li> </ol>	<p>Workshop on Document control &amp; record management was organized on 30<sup>th</sup> July, 2021.</p> <p>Ms. Kavita Parab, PRO &amp; Liaison officer of Dombivli Shikshan Prasarak Mandal oriented the office staff.</p> <p>whereas second workshop on Laboratory safety &amp; first Aid will be organized in the second half of 2021-22 subject to clearance of Covid-19 pandemic situation.</p>
08	<p>College Research Promotion Committee Incharge Dr. B. T. Mukherjee and other members Dr. K.R.Jagdeo and Dr. Ajaykumar Lokhande are absent (due to COVID-19) hence it is decided to take this point in the next IQAC meeting.</p>	<p>Point has been taken on the agenda of next IQAC meeting scheduled on 05<sup>th</sup> August, 2021.</p>
09	<p>A committee of following teachers will design and look after the data management system of the College.</p> <p>Ms.Sangeeta Hirlekar Dr. Sumeeta Kalekar Ms. Megha Patil Ms.Ashwini Ravi Ms. Pramila Yadav</p>	<p>Committee constituted has designed a system for centralized data management of the College and development work is in process.</p>
10	<p>It is decided that during the academic year 2021-22 college will apply for DBT-STAR scheme for which a committee was finalized under the leadership of Dr. B.T.Mukherjee. Other</p>	<p>Academic Council has directed to apply for DBT-STAR Scheme &amp; NIRF in June 2022 and October 2022</p>



	<p>members of the committee are Dr. S.S. Mahajan, Dr. K.R. Jagdeo, Dr. A.V.Sahasrabudhe, Dr. Kavita Kamat, Ms. Rupali Patil and</p> <p>For NIRF application, responsibility was given to Mr. B.T. Shirsath, Vice Principal and IQAC Coordinator</p>	<p>respectively, However, ground work for DBT- STAR has already begun and 85% data for NIRF application has been collected. (15% data pertaining to final year results of UG, PG Programs and students progression is awaited and will be collected post declaration of results and PG admissions.)</p>
11	<p>Formation of sub-committees for the introduction of new academic programs. Resolution: Responsibility of introducing new academic programs in academic year 2021-22 to be given to the following staff.</p> <ol style="list-style-type: none"> <li>1. M.Sc.(CS). –Ms. Ashwini Ravi</li> <li>2. Capital Market (SEBI)- Ms.Ashwini Bagkar</li> <li>3.B.Voc.(UGC)-Digital Marketing/ E-Commerce: Mr.B.T.Shirsath</li> <li>4. FC in NCC- Dr. Varsha Narwade</li> </ol>	<p>Except Capital Market (SEBI) all other proposed programs are approved by respective BoS and Academic Council.</p> <p>M.Sc. in CS and F.C. in NCC have been introduced from the A.Y. 2021-22.</p> <p>Application for B.VOC in E-Commerce will be forwarded to the UGC once NSQF Portal gets open.</p>
12	<p>In order to facilitate advancement in the subject by inducting new directions and thoughts, it was suggested to Academic Council to consider recommending this to the Management to consider the rotation of Headship with suitable norms.</p>	<p>Recommendation forwarded to the Governing Council on 24<sup>th</sup> April, 2021.</p>

  
B.T.Shirsath

Coordinator, IQAC

  
Dr.S.S.Mahajan

I/C Principal